

Online Start Box Tutorial

Setting up an online account

Online Start Box – 2 Requirements to use

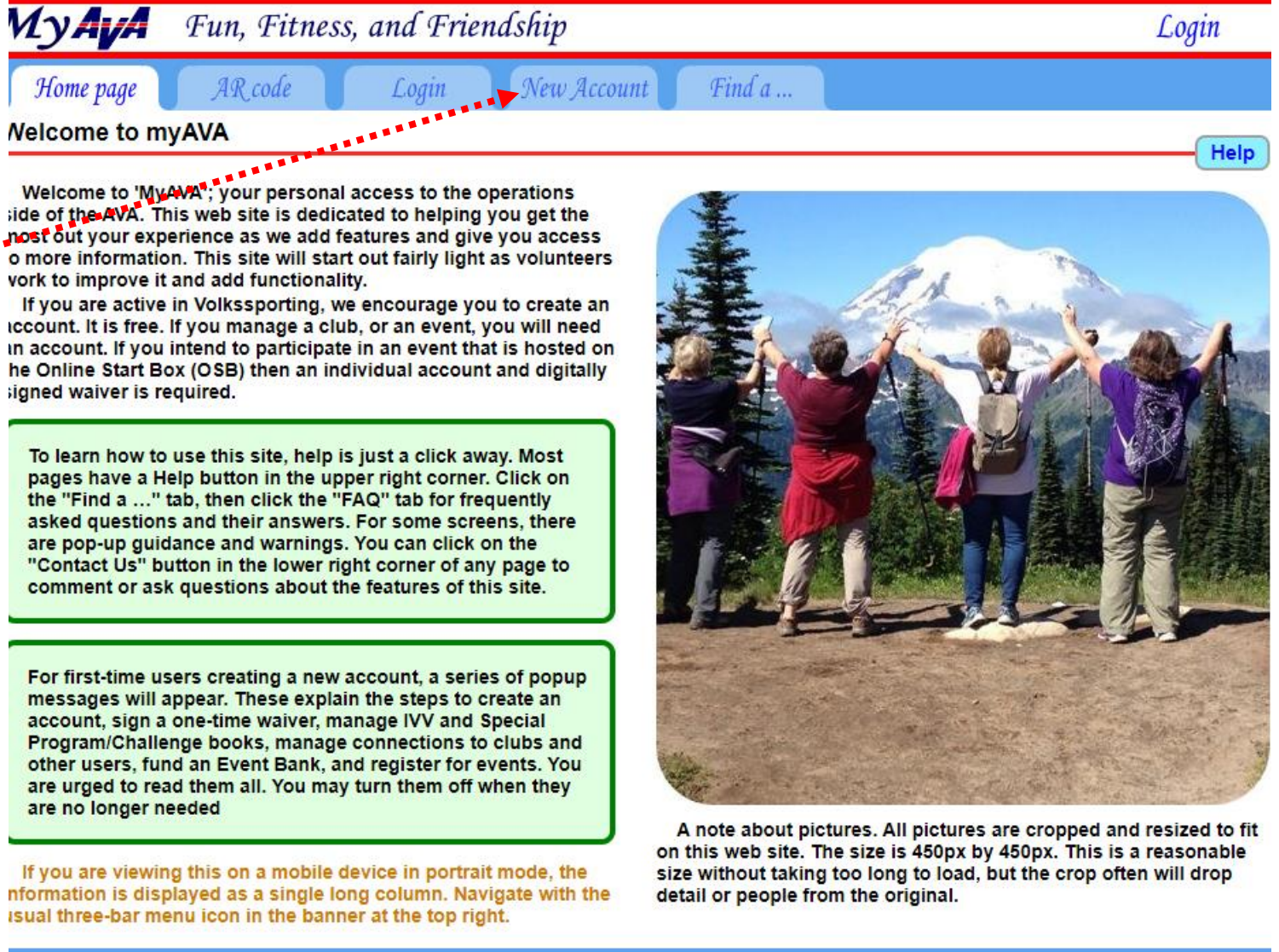
- You must have your own email address
 - Individuals “sign” the waiver
 - Email addresses identify the individual
 - NO family accounts
- You must use a credit card to pay for walks in advance
 - Secure credit card transaction establishes a “bank” of credit for walks
 - You will pay a fee for every transaction; consider banking several walks in advance to save on fees
 - Draw on the “bank” when you choose an OSB-linked walk to do

Step 1

Go to <http://my.ava.org/>

Click “New Account”

(This takes you to <https://my.ava.org/signup.php>)



MyAVA Fun, Fitness, and Friendship Login

Home page AR code Login **New Account** Find a ...

Welcome to myAVA Help


Welcome to 'MyAVA'; your personal access to the operations side of the AVA. This web site is dedicated to helping you get the most out your experience as we add features and give you access to more information. This site will start out fairly light as volunteers work to improve it and add functionality.

If you are active in Volkssporting, we encourage you to create an account. It is free. If you manage a club, or an event, you will need an account. If you intend to participate in an event that is hosted on the Online Start Box (OSB) then an individual account and digitally signed waiver is required.

To learn how to use this site, help is just a click away. Most pages have a Help button in the upper right corner. Click on the "Find a ..." tab, then click the "FAQ" tab for frequently asked questions and their answers. For some screens, there are pop-up guidance and warnings. You can click on the "Contact Us" button in the lower right corner of any page to comment or ask questions about the features of this site.

For first-time users creating a new account, a series of popup messages will appear. These explain the steps to create an account, sign a one-time waiver, manage IVV and Special Program/Challenge books, manage connections to clubs and other users, fund an Event Bank, and register for events. You are urged to read them all. You may turn them off when they are no longer needed

If you are viewing this on a mobile device in portrait mode, the information is displayed as a single long column. Navigate with the usual three-bar menu icon in the banner at the top right.



A note about pictures. All pictures are cropped and resized to fit on this web site. The size is 450px by 450px. This is a reasonable size without taking too long to load, but the crop often will drop detail or people from the original.

Step 2

Read the hints!

Click "Got It!"

The image shows a screenshot of the MyAVA website's account creation page. The page title is "MyAVA Fun, Fitness, and Friendship" and the current step is "Step 1". The main heading is "Create an account". There are navigation links for "Home page" and "AR code". A "DISABLE Step by step guide" button is visible. The page contains several paragraphs of text, including a red dotted arrow pointing to the "PLEASE READ THE HELP" section. A large purple overlay box titled "Step 1" contains instructions for users with existing accounts on "cva4u.org" and provides a "Got it!" button. A yellow dashed arrow points from the "Got it!" button to a "Help" button in the top right corner of the page. The footer includes "American Volkssport Association © 2020" and links for "Privacy Policy", "Legal", and "Contact us".

MyAVA Fun, Fitness, and Friendship Step 1

Home page AR code

Create an account

[DISABLE Step by step guide](#)

We welcome anyone to create an account. You do not need to be a member of a walking club. We hope that this site will inspire you to join thousands who have decided that being active is a great lifestyle choice.

We need your first and last name and your email address. Your credentials include your email address and a unique, personal password. You will need to use a unique, personal email address. You will need to use an email to that address. You will need to use an email to receive event email alerts.

Currently, you do not need to validate your account in order to use this site. If you lose your account, recovering your account will be exceedingly difficult. Contacting us and pleading your case will do first. We reserve the right to change our policy at any time.

IMPORTANT: You must create an individual account with a spouse. This is required for the OSB (Online Start Box) for both walkers and insert cards.

PLEASE READ THE HELP (I want help with a password)

[I want help with a password](#)

American Volkssport Association © 2020

Step 1

If you have an account on "cva4u.org", that account has been copied to this web site. Simply "login" using your credentials from "cva4u.org".

The step by step guide will take you past all of the pages that you need to visit to use the OSB (Online Start Box). This is the step where you begin to create an account.

If you are familiar with computers then this step by step guide will simply help you catch everything.

If you want the help, then it is important that you read the instruction text on the page. It is there to guide you so that you do not make simple, but frustrating mistakes.

Also check out the HELP button (upper right) for more information. Take your time, slow down, and you will find it it doesn't take long when you do it right the first time.

To turn off this guide, click the X above or upper right.

[Got it!](#)

[Help](#)

[Can't read it](#)

[Go to the verify step](#)

3:14pm GMT | [Privacy Policy](#) | [Legal](#) | [Contact us](#)

Step 3

Each walker must create his/her own Online account

Each field has directions in green above it

If you need help, click on the "Help" button at upper right and/or the "I want help with a password" button.

To close the "I want help with a password" hint, click on "DISABLE Step by step guide"

Click "SUBMIT and go to the verify step"

MyAVA Fun, Fitness, and Friendship Step 1 ✕

Home page AR code Login New Account Find a ...

Create an account Help

[DISABLE Step by step guide](#) ?

We welcome anyone to create an account on our web site. You do not need to be a member of a walking club or actively walking. We hope that this site will inspire you to get out and join the thousands who have decided that being a couch potato is not a great lifestyle choice.

We need your first and last name and your login credentials. The credentials include your email address and a password. You must use a unique, personal email address. We will send a validation email to that address. You will need to respond to the validation email to receive event email alerts.

Currently, you do not need to validate your email address in order to use this site. If you loose you password however, recovering your account will be exceedingly difficult or maybe impossible. Contacting us and pleading is exactly what a hacker will do first. We reserve the right to change this policy.

IMPORTANT: You must create an individual account, not a joint account with a spouse. This is required by the Online Start Box (OSB) for both waivers and insert cards.

PLEASE READ THE HELP (top right)...

[I want help with a password](#)

Your first and then last name
Nebraska Trailblazers

Your personal email address
netrailblazers@gmail.com

A reasonable password (8 or more characters)
DONOTUSE1234 ? Visible for verification.

Please enter the 6 numbers to validate your entry
60363 XXXXXX [Can't read it](#)

[SUBMIT and go to the verify step](#)

Step 4

This is what you see next.

Click “Got it!” when you’ve read the warning about storing passwords on public computers (like the library).

Fun, Fitness, and Friendship

AR code

Your new login in

Step 2

With this step you verify your login credentials. You must correctly complete this step to create an account.

If anything goes wrong, nothing is recorded in the database so you can simply start over.

Your browser may request that you save the login so that you can quickly login next time. We encourage you to do this unless...

If this is a shared or public computer, DO NOT let the browser save your login.

A NOTE: Your password was visible to simplify this verify step. Once verified, we encrypt all passwords so that even the system admins cannot read them.

Got it!

Step 5

CAREFULLY type in your email address and the password you chose. If you type them in properly, you should see “MATCHES” above the typed fields.

Click on “Verify login”

MyAVA Fun, Fitness, and Friendship Step 2

Home page AR code **Verify** New Account Find a ...

Please verify your new login in credentials

You must verify your login credentials with this step. Failing to do so abandons creating a new account.
Typically your browser will allow you to save this login so that you do not have to enter it every time. Only do this if this is a personal computer (NOT shared or public).
WARNING: The single biggest problem we have is people typing in and verifying a MISPELLED email address. Nothing works right, and it cannot be fixed. Don't be one of those people... check it closely.

Your email address **MATCHES**
netrailblazers@gmail.com

Your password for this web site **MATCHES**
●●●●●●●●●●

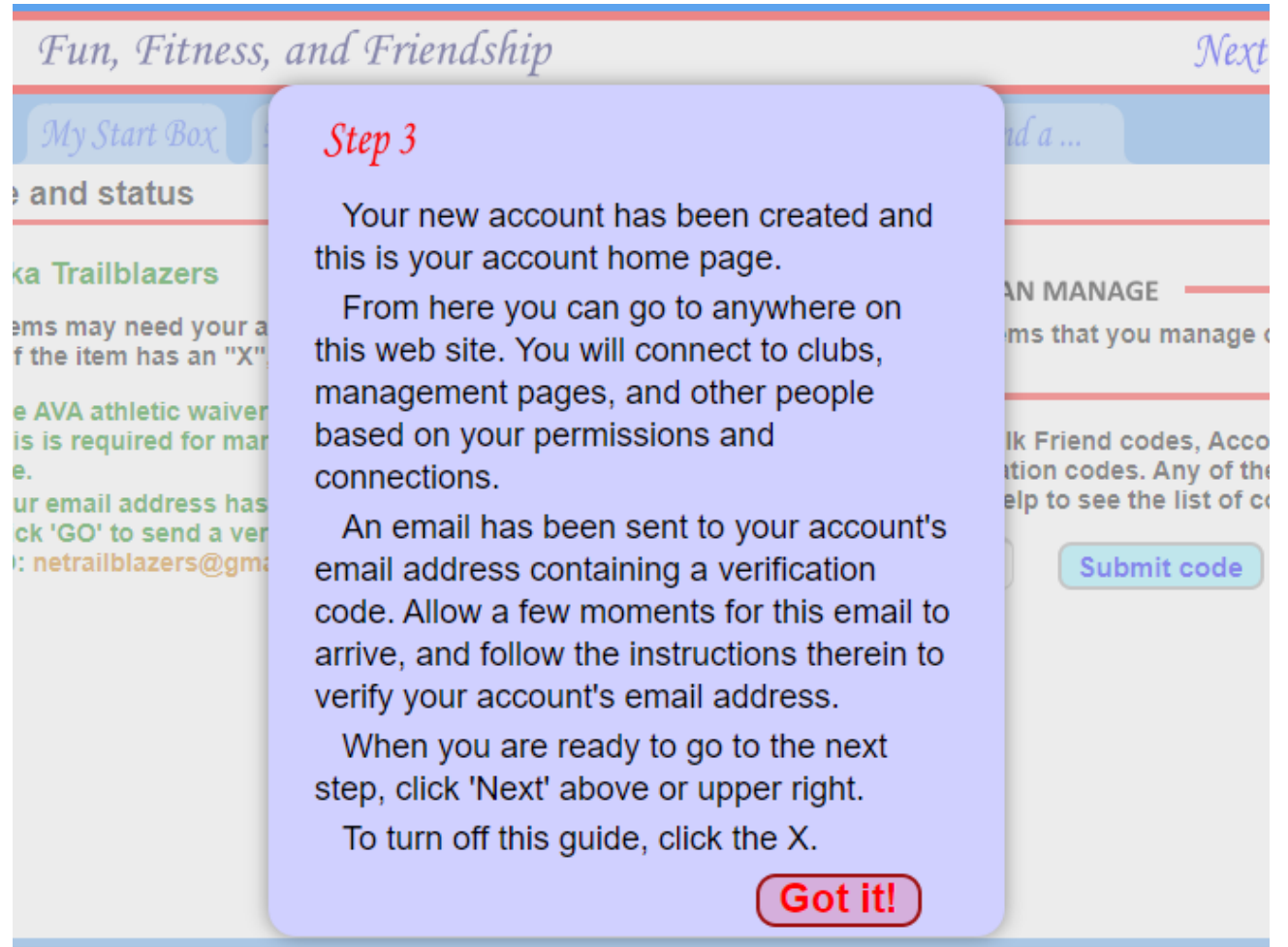
Verify login
Cancel - Return to New Account

WARNING: Your browser may have preloaded an old password. You must delete it first!

Step 6

Your browser may show a pop-up offering to save the login credentials. (That pop-up isn't being shown here.)

Read the instructions and click "Got it!"



The image shows a screenshot of a web page with a light blue header. The header contains the text "Fun, Fitness, and Friendship" on the left and "Next" on the right. Below the header, there are several navigation buttons: "My Start Box", "and a ...", and "MAN MANAGE". The main content area is partially obscured by a large, light blue rounded rectangle overlay. This overlay contains the text "Step 3" in red, followed by three paragraphs of instructions. At the bottom right of the overlay is a red button with the text "Got it!".

Fun, Fitness, and Friendship *Next*

My Start Box *and a ...* *MAN MANAGE*

Step 3

Your new account has been created and this is your account home page.

From here you can go to anywhere on this web site. You will connect to clubs, management pages, and other people based on your permissions and connections.

An email has been sent to your account's email address containing a verification code. Allow a few moments for this email to arrive, and follow the instructions therein to verify your account's email address.

When you are ready to go to the next step, click 'Next' above or upper right.

To turn off this guide, click the X.

Got it!

ka Trailblazers

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e AVA athletic waiver
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ck 'GO' to send a ver
: netrailblazers@gm

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elp to see the list of c

Submit code

Step 7

This is what the screen looks like, waiting for 2 Action Items to be completed. You're on the "My Account" page.

Let's start with verifying the account, the 2nd Action Item, since that's where we left off.

You should have an email in your Inbox from the AVA, with a verification code. If not, press the "Go" button to try again.

Go check your email's Inbox.

MyAVA Fun, Fitness, and Friendship Next ▶ ×

[My Account](#) [My Start Box](#) [My Event Bank](#) [My Awards](#) [My Profile](#) [Find a ...](#)

Account home and status Help

Hello **Nebraska Trailblazers**

The following items may need your attention. Click on the 'GO' to take you there. If the item has an "X", click it to dismiss the item.

- [GO](#) The AVA athletic waiver has not been signed. This is required for many activities on this web site.
- [GO](#) Your email address has not been verified. Click 'GO' to send a verification code. TO: netrailblazers@gmail.com

CLUBS. PEOPLE... THAT I CAN MANAGE _____
You currently have no items that you manage on this site.

ACTION CODES _____
Action codes include Walk Friend codes, Account Management codes, and Email Verification codes. Any of these codes can be entered here. Read the help to see the list of code types.

[Submit code](#)

Step 8

Here's the email that came through, with the verification code. It's been highlighted for you in this picture.

(The last 4 digits have been obscured.)



American Volkssport Assoc. no-reply@ava.org via avahq.onmicrosoft.com
to Nebraska ▾

MyAVA

America's Walking Club

Dear Nebraska Trailblazers

Welcome to the AVA web site

We do not send out many emails, but like to know that the email address for an account is valid before we use it. Email is important when problems arise, such as when you loose your password, or for confirmation when you sign up for an event.

To verify your email address, please use the following code:

EV-5837 xxxx Enter it on the web site)

The code is entered in the ACTION CODES field on your 'My Account' page on the web site.

Please add the address of this email (no-reply@ava.org) to your address book so that emails from the AVA do not end up in your spam directory.

Step 9

Enter the entire verification code from the email, starting with “EV”.

Click “Submit code”

Hint: Don't take too long; it will log you out!

The screenshot shows the MyAVA website interface. At the top, the logo "MyAVA" is followed by the tagline "Fun, Fitness, and Friendship". A "Next" button with a right-pointing arrow and a close "X" icon are in the top right. Below the header is a navigation bar with buttons for "My Account", "My Start Box", "My Event Bank", "My Awards", "My Profile", and "Find a ...". The main content area is titled "Account home and status" and includes a "Help" button. A greeting "Hello Nebraska Trailblazers" is followed by a notice: "The following items may need your attention. Click on the 'GO' to take you there. If the item has an 'X', click it to dismiss the item." Two items are listed, each with a "GO" button: "The AVA athletic waiver has not been signed. This is required for many activities on this web site." and "Your email address has not been verified. Click 'GO' to send a verification code. TO: netrailblazers@gmail.com". To the right, there are sections for "CLUBS. PEOPLE... THAT I CAN MANAGE" (stating no items are managed) and "ACTION CODES" (explaining code types). An input field contains "EV-5837-xxxx" and a "Submit code" button is next to it. The footer contains copyright information for the American Volkssport Association, the date "Dec 27th, 2020 - 2:41am GMT", and links for "Privacy Policy", "Legal", and "Contact us".

Step 10

Success!

Click the “Got it!” buttons to get back to the “My Account” page.



Step 11

Now, there's only 1 Action Item left to process. Click "GO" to sign the AVA athletic waiver electronically.

MyAVA Fun, Fitness, and Friendship Next ▶ ✕

[My Account](#) [My Start Box](#) [My Event Bank](#) [My Awards](#) [My Profile](#) [Find a ...](#)

Account home and status Help

Hello **Nebraska Trailblazers**

The following items may need your attention. Click on the 'GO' to take you there. If the item has an "X", click it to dismiss the item.

[GO](#) **The AVA athletic waiver has not been signed. This is required for many activities on this web site.**

CLUBS. PEOPLE... THAT I CAN MANAGE

You currently have no items that you manage on this site.

ACTION CODES

Action codes include Walk Friend codes, Account Management codes, and Email Verification codes. Any of these codes can be entered here. Read the help to see the list of code types.

 [Submit code](#)

Step 12

More to read.

Click "Got it!"

The screenshot shows a web page titled "Manage online event waivers" with a navigation bar at the top containing "Up", "My Waiver", and "My Self / Login". The page content includes a disclaimer of liability with a list of six numbered points. A blue overlay box titled "Step 4" provides instructions on how to sign the waiver and how to turn off the guide. A red "Got it!" button is located at the bottom of the overlay box.

Step 4

This page has the athletic waiver. This must be "signed" before you are permitted to do almost anything on this web site. It is our "Terms of Use" that all complex web sites have.

The language is simple, fair, and we are upfront about it. You see the whole thing on this page. It is not buried in some scroll window, or 30 pages long so you won't bother to read it all.

"Sign" the waiver now by entering your first and last name. Your waiver remains in effect for your OSB usage from now until or unless you uncheck the box or delete your account. Do it now, be done...

When you are ready to go to the next step, click 'Next' above or upper right.

To turn off this guide, click the X.

Got it!

Manage online event waivers

This online waiver is a requirement for the system. The waiver remains in force as checked.

DISCLAIMER OF LIABILITY

In consideration of being allowed to participate in the activities of the Volkssport Association (AVA) volkssporting and activities, I, the undersigned:

1. Agree that before or during my or my minor's participation in any of the events and activities of such conditions, I believe anything is unsafe, I will immediately report the same to the appropriate person in authority at the volkssporting events and activities of such conditions.
2. Acknowledge and fully understand that I am participating in activities that could involve risk of serious injury, disability and death and severe social and financial consequences, which may result not only from my own or my minor's negligence of others, or the condition of the equipment used. Further, that there may be other risks that are reasonably foreseeable at this time.
3. Assume all the foregoing risks and accept responsibility for any damages following injury, permanent disability, or death.
4. Release, waive, discharge and promise not to sue, defend, or hold their respective administrators, directors, employees, other participants, sponsors, advertisers, and, if applicable, owners and organizers liable for any injury, loss, or damage, including serious injury, permanent disability, or death, to property, caused or alleged to be caused in whole or in part by the negligence of any such person or organization, or otherwise.
5. Am aware that when I share photos, via digital image or otherwise, with AVA, AVA, its legal representatives and assigns, retain the right and permission to publish, without charge, any such photo or image, for AVA purposes only, in any written or electronic publication, including the Checkpoint or TAW, on social media, websites or in audiovisual presentations, promotional literature, advertising or in any similar method.
6. (if applicable) warrant that I am a legal guardian of the minor children included in this waiver.

I, the undersigned, has read the above waiver and release, understand that I have given up substantial rights by signing it and sign it voluntarily. I further understand that if I accept this waiver and release, that I voluntarily agree that I understand that I have given up substantial rights.

Legal name then check

THIS WAIVER

are covered by this waiver until they at time, they will be required to sign the ant.

covered by this waiver.

BLE PARTIES: The minor's account will account. If you as guardian wish others account, then click 'Manage minors' and

Step 13

Now you're on a tab under "My Account" called "My Waiver". You can come back to this page and re-read the Waiver or to remove the checkmark saying that you "ACCEPT THIS WAIVER".

For now, enter your name, check the box and click "Save".

(If you have children walking with you, come back and "Manage minors" after you've accepted the waiver for yourself.)



Manage online event waivers

This online waiver is a requirement for using the online start box system. The waiver remains in force as long as the acceptance is checked.

DISCLAIMER OF LIABILITY

In consideration of being allowed to participate in any way in American Volkssport Association (AVA) volkssporting programs and related events and activities, I, the undersigned:

1. Agree that before or during my or my minor child's participation, if I believe anything is unsafe, I will immediately advise the event supervisor or other person in authority at the volkssporting program and the related events and activities of such conditions and refuse to participate.
2. Acknowledge and fully understand that each participant will be engaging in activities that could involve risk of serious injury, including permanent disability and death and severe social and economic losses which might result not only from my own or my minor child's actions, inactions or negligence of others, or the condition of the premises, the trail or any equipment used. Further, that there may be other risks not known or not reasonably foreseeable at this time.
3. Assume all the foregoing risks and accepts personal responsibility for the damages following injury, permanent disability or death.
4. Release, waive, discharge and promise not to sue AVA, its affiliated clubs, their respective administrators, directors, agents, volunteers or employees, other participants, sponsoring agencies, sponsors, and advertisers, and, if applicable, owners and lessors of premises used to conduct the event from demands, losses or damages on account of injury, including serious injury, permanent disability or death, or damage to property, caused or alleged to be caused in whole or in part by the negligence of any such person or organization, or otherwise.
5. Am aware that when I share photos, via digital image or otherwise, with AVA, AVA, its legal representatives and assigns, retain the right and permission to publish, without charge, any such photo or image, for AVA purposes only, in any written or electronic publication, including the Checkpoint or TAW, on social media, websites or in audiovisual presentations, promotional literature, advertising or in any similar method.
6. (if applicable) warrant that I am a legal guardian of the minor children included in this waiver.

I, the undersigned, has read the above waiver and release, understand that I have given up substantial rights by signing it and sign it voluntarily. I further understand that if I accept this waiver and release, that I voluntarily agree that I understand that I have given up substantial rights.

Please enter your full legal name then check 'ACCEPT'

My name is

and I ACCEPT THIS WAIVER

MINOR CHILDREN

The following children are covered by this waiver until they reach the age of 18. At that time, they will be required to sign the waiver in their own account.

There are no children covered by this waiver.

ADDITIONAL RESPONSIBLE PARTIES: The minor's account will be managed from your own account. If you as guardian wish others to also manage the minors account, then click 'Manage minors' and follow the instructions.

Step 14

Now you can personalize the account.

Add your primary club and any “Walk Friends” using the “My Profile” tab

Under “ACTION CODES”, Walk Friends can be family members or friends that trust you to help them use the OSB.

You will come back to this “My Account” page to enter codes given to you from Walk Friends.

The screenshot shows the MyAva website interface. At the top, the logo "MyAva" is followed by the tagline "Fun, Fitness, and Friendship". On the right side of the header, there are links for "My Account" and "Logout". Below the header is a navigation bar with several tabs: "My Account", "My Start Box", "My Event Bank", "My Awards", "My Profile", and "Find a ...". The "My Profile" tab is highlighted with a yellow dashed arrow pointing to it from the text on the left. The main content area is titled "Account home and status" and includes a "Help" button. A personalized greeting says "Hello Nebraska Trailblazers". Below this, a message states: "The following items may need your attention. Click on the 'GO' to take you there. If the item has an 'X', click it to dismiss the item." A yellow dashed arrow points from the text "Add your primary club and any 'Walk Friends' using the 'My Profile' tab" to this message. Below the message, it says "There are currently no items in this list". To the right, there is a yellow box titled "CLUBS. PEOPLE... THAT I CAN MANAGE" with the text "You currently have no items that you manage on this site." Below this, there is a section titled "ACTION CODES" with a red underline. The text explains that action codes include Walk Friend codes, Account Management codes, and Email Verification codes. At the bottom of this section, there is a text input field and a "Submit code" button.

Step 15

When you click, you'll land on "My Connections". You can see the other Tabs available to you, as well as the "Up" arrow at the upper left. A "Help" button is also available.

Let's start with the easiest part of your profile – your local walking club.

It's not necessary, but it is helpful to your local club.



MyAVA Fun, Fitness, and Friendship My Account Logout

Up My Waiver My Books My Connections My Address My Self / Login

Personal connections Help

Similar to the way friend connections work on social media sites, with Account connections you can control how others (either clubs or individuals) can see you on this system. You can also manage an account for someone else if they give you permission.

Click **HELP** (top right) to see usage notes.

There are two formats for codes. 'AM-1234-5678' for account management and '12-345' for Walk Friend connections.

1. PERSONAL ACCOUNT MANAGEMENT

Send this code to someone who needs you to manage his or her account. If you receive a code from someone you have requested to manage your account, enter it above to finalize the connection. This personal code is valid for three days. The connection will remain until you rescind it.

2. WALK FRIENDS FOR OSB

If you are the leader of your walking group, family or friends, give everyone your code. You can then register and pay for everyone's OSB events. Their name will appear under walk friends. This code is valid for one week.

CLUB CONNECTION

Click to access the club list. You can select one or more clubs to allow them to see you. You become visible to the club for everything from emailing to club management.

SELECT A PRIMARY CLUB: If you are a member of more than one club, you must select a single club from your list to help AVA with its accounting and donor efforts. This is typically the club where you hold the most senior position.

You do not have any club connections.

Step 16

The following assumes you belong to our club:

The Nebraska Wander Freunde Trailblazers belong to the AVA – North Central Region, so click that box.

Then scroll way down the page to find **Nebraska** and click in the box for the Nebraska Wander Freunde Trailblazers

Then, scroll back up to click on “Done/Return/Cancel”

Up My Waiver My Books My Connections My Address My Self / Login

Select clubs for a connection Help

Click the check box to make yourself visible to the club. If the name turns green, the server has been successfully updated. Done / Return / Cancel

- AVA - Atlantic Region
- AVA - Mid-America Region
- AVA - North Central Region
- AVA - Northeast Region
- AVA - Northwest Region
- AVA - Pacific Region
- AVA - Rocky Mountain Region
- AVA - South Central Region
- AVA - Southeast Region
- AVA - Southwest Region
- AVA Headquarters
- AVA President
- AVA Secretary
- AVA Treasurer
- AVA Vice-President
- California Volkssport Association Inc.
- Evergreen State Volkssport Assn.
- Indiana Volkssport Assn.
- Keystone State Volkssport Assn.
- Maryland Volkssport Assn.
- Ohio Volkssport Assn.
- Oregon Trail State Volkssport Assn.
- Tarheel State Walkers Volkssport Assn.
- Texas Volkssport Assn.
- Virginia Volkssport Assn.

ALABAMA

- Capital City Wanderers

ALASKA

- Anchorage Volkssport Club

ARIZONA

- Saguaro Sun Striders
- Tucson Volkssport Klub

Step 17

Back on the “My Profile > My Connections” page, your choices will appear in the “CLUB CONNECTION” section.

If you are the leader of your walking group, family or friends, give everyone your code. You can then register and pay for everyone's OSB events. Their name will appear under walk friends. This code is valid for one week.

[Click to generate this code](#)

CLUB CONNECTION

Click to access the club list. You can select one or more clubs to allow them to see you. You become visible to the club for everything from emailing to club management.

[Select a club](#)

SELECT A PRIMARY CLUB: If you are a member of more than one club, you must select a single club from your list to help AVA with its accounting and donor efforts. This is typically the club where you hold the most senior position.

Nebraska Wander Freunde Trailblazers ▾

CLUB CONNECTIONS

You are connected to the following clubs. Click the 'X' to downgrade your connection. After 'VISIBLE', the connection is removed.

- ✗ **Nebraska Wander Freunde Trailblaze** VISIBLE
- ✗ **AVA - North Central Region** VISIBLE

Step 18

These are all the tabs under the “My Profile” menu.

You’ve already completed “My Waiver”, but you can review it at any time by clicking on that tab.

The OSB will generate stamps for all your AVA/IVV Credit books and Club Challenges once you set it up. Let’s go there now by clicking “My Books”.



Step 19

The system automatically checks “IVV Distance book” and “IVV Event book”. If you don’t keep these books, uncheck the boxes.

If you’re participating in any of AVA’s Special Programs, click on the blue box to add from their list. You can come back and update your list at any time.

If you’re participating in local club programs, that aren’t AVA Special Programs, click on the “Add from the Challenge list”. Our club doesn’t have any challenge programs at this time.

MyAVA Fun, Fitness, and Friendship My Account Logout

Up My Waiver **My Books** My Connections My Address My Self / Login

IVV Books, Special programs and Challenges

The Online Start Box provides insert cards for your IVV Books, Special Programs and Club Challenges. Select the books that you keep in advance of using the OSB to make sure you get all of your insert cards.

WARNING: This list must be correct and complete. The OSB uses this list to award stamps. You cannot retroactively add a stamp to a book.

Most people keep IVV distance and event books. You may uncheck the box if you do not keep that book. If you do not keep ANY books, then uncheck all boxes so that unwanted insert cards are not created.

MY AVA SPECIAL PROGRAMS

[Add from the AVA standard list](#)

MY CHALLENGES AND OTHER PROGRAMS

[Add from the Challenge list](#)

MY IVV BOOKS

- IVV Distance book
- IVV Event book
- IVV Bike distance book

American Volkssport Association © 2020 Dec 30th, 2020 - 2:52am GMT | Privacy Policy | Legal | Contact us

Step 20

Clicking on the “My Address” tab allows you to enter your home and mailing addresses, as well as a phone number.

This is not necessary but is very helpful if you are communicating with AVA Headquarters in San Antonio, or if you are the POC for a walk.

The screenshot shows a web interface with a blue navigation bar at the top containing tabs: 'Up', 'My Waiver', 'My Books', 'My Connections', 'My Address', and 'My Self / Login'. The 'My Address' tab is active. Below the navigation bar, the page title is 'Account contact information'. A yellow dashed arrow points from the text on the left to this section.

PLEASE NOTE: If you intend to help a club, or submit books to the AVA for processing, then this address form is very important. We will begin to use these addresses, home or mailing, for all mailings.

The AVA is implementing label printers that employ the address information supplied in this form, to eliminate transcription errors caused by hand-written addresses.

POC FOR AN EVENT ?: This address form will be used to fill the Point of Contact (POC) address fields in the event sanctions. The mailing address is used if provided. The benefit to you is that if perchance you need to change your address, then you can do it once, here, and know that it will automatically be correct everywhere. This is most helpful if you are a POC for several events.

MY HOME ADDRESS

Enter your home address. If you have a mailing address different from your home address, enter it in the mailing address fields. A home address is not required.

Country (a change clears the form)
U.S.A.

Your street address

Additional address information if needed

City

State Zip +4

Save home address Delete

MY PHONE NUMBERS

AVA HQ will contact you using this number with questions about books, membership, awards or club activities. If you are the POC for a YRE, your home number is the default number displayed. If you are the POC for a traditional event, myAVA displays your cell number, if provided.

You can enter the phone number the way you like. 555-259... (555) 259... 555259... Begin international numbers with a '+' followed by the country code.

Your home phone number

Your cell phone number

Save phone numbers Delete

MY MAILING ADDRESS

USE HOME ADDRESS

Country (a change clears the form)
U.S.A.

Street address or P.O. Box

Additional address information if needed

City

State Zip +4

Save mailing address Delete

Step 21

This is the top half of the page displayed under the “My Self/Login” tab. Most of this is self-explanatory, but the blue “Help” button provides a lot of information.

Under “Account Settings” are some options for emails. This is still under development.

The bottom half of the page has some important settings, so let’s go there next.

The screenshot shows a web interface with a blue header containing navigation tabs: Up, My Waiver, My Books, My Connections, My Address, and My Self / Login. A yellow dashed arrow points from the text on the left to the 'My Self / Login' tab. Below the header is a red horizontal line with the title 'Change account information' and a 'Help' button on the right.

CHANGE LOGIN / PASSWORD

These are your login credentials. You can use 'Check and update' at any time to help your browser remember the credentials.

Your personal email address (Verified)

A good password (8 to 20 characters)
 ONLY TO CHANGE IT

[Go to verify and update](#)

You can verify your email address at any time to test that you are able to receive emails from this web site. Enter the code on your 'My Account' page.

[Send verification email](#)

Setting a user name can simplify your login. An email address can be difficult to enter on a phone. You will go through the login check to change your login. You can still use your email address to login if you need to.

A user name

[Set user name for login](#)

CHANGE ACCOUNT NAME

This name will appear on all of your insert cards, as well as lists to identify you to others. Use a name that others can recognize.

Your first and last name

[SAVE](#)

UPLOAD YOUR PICTURE

Your picture is NOT public. It is seen by people you are connected to, by club officers, RD's and of course AVA HQ.

The upload can be slow: wait until myAVA displays a checkmark. The final picture uploaded will be cropped as you see it here. Want to change it? Edit the picture then drag and drop again. The last picture dropped is the final result.

Drop your picture here

TIP: The final picture will be saved as 150px by 150px. The same size shown above.

ACCOUNT SETTINGS

These are some account settings that can control your experience.

EMAILS NONE SOME ALL

[SAVE](#)

DELETE MY ACCOUNT

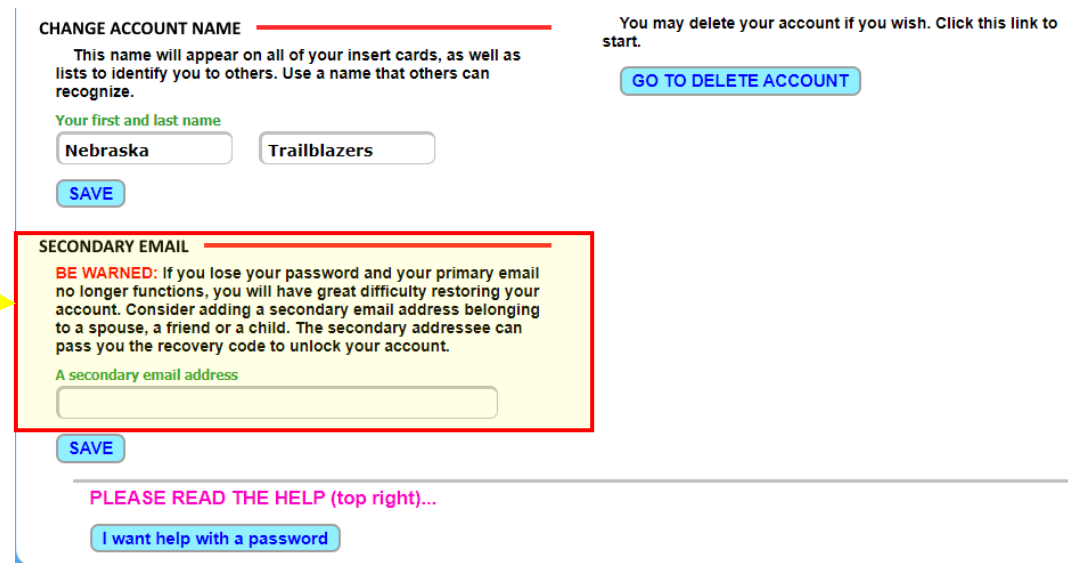
You may delete your account if you wish. Click this link to start.

[GO TO DELETE ACCOUNT](#)

Step 22

This is the bottom half of the page displayed under the “My Self/Login” tab. You’ve seen the material at the top in the previous slide.

Read the highlighted section and strongly consider adding a secondary email to allow you to recover your account.



CHANGE ACCOUNT NAME

This name will appear on all of your insert cards, as well as lists to identify you to others. Use a name that others can recognize.

Your first and last name

Nebraska Trailblazers

SAVE

SECONDARY EMAIL

BE WARNED: If you lose your password and your primary email no longer functions, you will have great difficulty restoring your account. Consider adding a secondary email address belonging to a spouse, a friend or a child. The secondary addressee can pass you the recovery code to unlock your account.

A secondary email address

SAVE

PLEASE READ THE HELP (top right)...

I want help with a password

You may delete your account if you wish. Click this link to start.

GO TO DELETE ACCOUNT